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Records Ctr

X - Records Disposition

X - Statistics + Standard 9-3

JAN 1966

BASIS FOR COMPUTING TANGIBLE SAVINGS FROM RECORDS ADMINISTRATION

Records Disposition

I. Records Disposition - Offices

1. Cubic of Records Destroyed in Agency Offices _____

2. Cubic of Records Transferred to Records Center _____

3. Cubic Feet Eliminated from Office _____

(Item 1 plus Item 2)

4. Savings (Item 3 x ~~$59.15~~ 61.08) $ _____

II. Records Disposition - Archives and Records Center

1. Cubic Feet of Records Destroyed _____

2. Cubic Feet of Records Transferred (Permanently) _____

3. Cubic Feet Eliminated from Archives & Records Center _____

(Item 1 plus Item 2)

4. Savings (Item 3 x ~~$1.78~~ 1.88.) $ _____

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